

Protocols for building use related to
all Life Groups, Bible Study Groups, Youth Groups or
general church meetings.



The following guidelines are for all study groups using the church building for their meetings. Though we are encouraging all groups to stay with the online format, we realize that some accommodations for meeting in person needs to be addressed.

If your group wants to meet at the church, the following protocols need to be followed. Please remember, these are for your safety and the safety of your neighbour. Please be respectful of the requirements and the demands that need to be adhered to.

The protocols are as follows.

1. Contact Noreen at the church office. She will assign a room and schedule your meeting time. We will do our best to accommodate times may need to adjust in case of potential scheduling conflicts. The room may be different from one you met in previously. The room designation will be based on the number in the group and the size of room required to maintain physical distancing. You can reach her at 519-473-5505, or by email at office@villagegreenchurch.com.

2. Upon confirmation of your date(s) and time, you will need to let the office know who in your group has been assigned as “safety rep.” Each group must have a designated safety rep who will be responsible for making sure the requirements of masks and physical distancing is maintained. They will also be responsible for wiping down tables and chairs **prior to** and **after** each meeting. Each classroom will be supplied and readied with Lysol wipes and other cleaning supplies.



3. Each meeting must have the capacity to allow for online access for those not wanting to meet in person, but still want to be involved in the group. Meeting rooms will have a TV (as well as HDMI cable, Google Chromecast/Apple TV), for projecting from a laptop/iPad to the TV.

4. Attendance will need to be taken. This is for our personal internal usage. Since our groups are a vital part of our discipleship it is critical to know how many are actively engaged in these ministries. Life Group leaders will receive an email link to the online attendance roster the week groups officially begin.

If you have been traveling outside of Canada – or within Canada in the prior 14 days **or** are not feeling well, stay home.

5. We are reminding groups to refrain from serving any food or drinks (you can bring your own), and to keep all resources in digital format.
6. We are also asking that you limit the use of washrooms as well as limiting your access to other areas of the building. If you regulate your access to the room assigned to you and the entrance/exit points, it helps the custodial staff to know which areas of the building need immediate attention.
7. Groups with children are being encouraged to maintain the online format. Stage 3 of the Ontario guidelines does allow for social bubbles of 10. If your group can maintain the province's guidelines then each group can decide what is best for them.
8. These protocols are for in person gatherings in our church building. If a group decides to meet in a home the mandatory requirements of masks and physical distancing are to be maintained.

Lastly, we want to make an appeal to those of you using our building. Please help us to mitigate the risks and the potential for liability. Be considerate of others in honouring the protocols as laid out in this document.

Our witness to our community is contingent on the degree they see us as caring for their safety and well-being. We are ambassadors of God's Kingdom and a key indicator of our kingdom ethic is our love for others.

In Christ,
Jon Korkidakis